Connecting to the Active Data Server

Each lab in SoMS has been allocated a share on the SoMS Active Data Server (ADS), usually based on the location of the lab e.g.

`\ads.med.unsw.edu.au\2East` or `\ads.med.unsw.edu.au\3NW`

There is also a “scratch” share available for temporary use, that all research staff and students have access to: `\ads.med.unsw.edu.au\Lab-Transfer`

If you encounter difficulties please contact UNSW IT Servicedesk x51333. Please indicate whether your computer is using Mac/Windows/other and if it is a SOE computer or not.

Mac:

1. From Finder(or desktop), click on the Go menu, then Connect to Server
2. Fill in the name of your allocated server share: `smb://ads.med.unsw.edu.au/<yoursharename>`
3. Click the + to bookmark then click connect, put in ADUNSW\zID and your zPass and you should be in.

Windows:

The steps below are for mapping the server share to a drive letter. You may find it easier to simply open the link, and drag the location to your Windows Favorites or Quick Access list:

1. Click on the Start menu, then on Computer.
2. At the top of the window, click on Map Network Drive.
3. In the Drive: field, choose the letter R: (by convention for the first SoMS research share)
4. In the Folder: field, type `\ads.med.unsw.edu.au/<yoursharename>`
5. Make sure the Reconnect at logon box is ticked.
6. If you normally log in to Windows using your staff number and zPass, skip ahead to the next step; if you log in using details other than your staff number and zPass, tick the box Connect using different credentials.
7. Click Finish.

If required (eg you are not using a SOE computer), enter ADUNSW\your zID as the username and your zPass as the password. Click OK.